

City of Great Bend  
November 5, 2018

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Vicki Berryman, Cory Zimmerman, Joel Jackson, Cory Urban, and Dan Heath. Absent were Jolene Biggs and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 15, 2018.
- b) **Claim's Warrant Register #11-5-18:** Covering 2018 bills to date in the amount of \$1,457,732.40.
- c) **Payroll Register P/R 10-26-18:** Covering payroll ending October 20, 2018 in the amount of \$391,847.90.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Home for the Holiday Street Closures:** Close Main Street from 24<sup>th</sup> Street to 12<sup>th</sup> Street during the parade from 5:15pm to 6:30pm on November 24<sup>th</sup>. Keep Main Street closed from Broadway Avenue to 12<sup>th</sup> Street for an additional 2 hours after the parade to allow for activities. Close Lakin Avenue between Kansas Avenue and Main Street from 4pm to 9pm on November 24<sup>th</sup>.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Zimmerman made a motion to approve the consent agenda. The motion was seconded by Mr. Urban and passed by a vote of 5-0. Mr. Jackson abstained from voting.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There was no visitors or announcements.

### D. NEW BUSINESS

1. **Councilmember Reports:** There was no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis distributed his report regarding activities of various City departments.

3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly report.
4. **Letter of Support:** Will Rains from Rosewood Roots and Wings Foundation addressed council requesting a letter of support for a KDOT grant for a passenger van for public transportation. Although the passenger van would be heavily used by Rosewood clients it is not exclusive to Rosewood clients. During non-peak hours of 9:00am to 4:00pm, the service would be available for other citizens to use. Ms. Berryman made a motion to approve the Mayor to sign the letter of support. Mr. Jackson seconded this motion and passed with all voting in favor.
5. **Snow and Ice Removal Policy:** Assistant Public Works Director Simon Wiley presented the proposed snow removal policy for the 2018-2019 season. The streets that experience high usage and emergency routes will be considered high priority and will be removed first. Mr. Urban made a motion to approve the proposed 2018-2019 snow and ice removal policy. Mr. Erb seconded this motion and passed with all voting in favor.
6. **Events Center Paint Bid:** Community Coordinator presented the low bid from Brentwood Builders for the material and labor to repaint the Events Center for \$60,950 and if an additional 3<sup>rd</sup> coat of paint is needed an alternate of \$9,100. Mr. Zimmerman made a motion to approve the bid from Brentwood Builders in the amount of \$60,950 and the alternate for a 3<sup>rd</sup> coat of painting in the amount of \$9,100 for a total of \$70,050. Ms. Berryman seconded this motion and passed with all voting in favor.
7. **8<sup>th</sup> Street Project Temporary Note:** City Attorney Robert Suelter reported that the City's Financial Advisor had solicited proposals for the sale of temporary notes to finance the 8<sup>th</sup> Street project. Farmers Bank and Trust was the low bidder with a 2.468% interest rate. The funds will be used to finance to 8<sup>th</sup> Street pavement, sewer and water and then will be repaid to the bank when the bonds authorized are issued. All costs will be the responsibility of the improvement district. Mr. Urban made a motion to approve Resolution 110518-A authorizing the issuance of the temporary notes. Mr. Zimmerman seconded this motion and passed with all voting in favor.
8. **Street Evaluation & GIS Mapping Proposal:** Ben Mabry with PEC reported that the City Administrator requested a proposal to develop a Geographic Information System (GIS) based street maintenance program in which the pavement evaluation was based on accepted standards and guidelines. Data collection will be performed by city staff and pavement ratings shall be based on the Pavement Surface Evaluation & Rating (PASER) manual. The 5-year plan will include Maintenance Priority List, Construction Priority List & Pavement Maintenance Plan for calendar years 2019-2023. The proposal from PEC is \$50,000 and there would be a \$1,200 fee for the ArcGIS online subscription. Mr. Zimmerman made a motion to approve the proposal from PEC for \$50,000 for the Street evaluation and GIS Mapping. Mr. Erb seconded this motion and passed with all voting in favor.
9. **Notice of Award for 10<sup>th</sup> and Grant:** City Administrator Kendal Francis reported that the City entered into an agreement with KDOT for Geometric Improvements at the US-

56/156/K96 and Grant Street intersection. KDOT solicited bids for the project and three bids were received. Morgan Brothers Construction Inc. was the low bidder. This project is funded through a KDOT Geometric Improvement Grant which requires 10% City matching funds. By signing the authorization to award, we are committing matching funds in the amount of \$214,000. Mr. Urban made a motion to authorize KDOT to award the bid to low bidder Morgan Brothers Construction Inc. Mr. Erb seconded this motion and passed with all voting in favor.

**ADJOURNMENT:** Mr. Erb made a motion that the meeting be adjourned. Mr. Heath seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:17pm.