

City of Great Bend
November 18, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Dan Heath and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 4, 2019.
- b) **Claim's Warrant Register 11-18-19:** Covering 2019 bills to date in the amount of \$303,296.18.
- c) **Payroll Register P/R 11-8-19:** Covering payroll ending November 2, 2019 in the amount of \$325,260.97.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Erb and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmember Barry Bowers reported that Economic Development Board selected Dennis Neeland as the 5th 'at large' member of the Board. These will be two years terms with Dennis Neeland, Jolene Biggs, and Mark Chalfant serving 2 years and Mark Calcara and Barry Bowers serving 1 year and after that will be back on rotation. Mark Calcara will serve as Chairman, Jolene Biggs will serve as Vice Chairman, and Dennis Neeland will serve as Secretary. The board's next meeting will be Thursday, November 21 at the Great Bend Events Center at 3pm.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.

3. **Police & Fire Report:** Police Chief David Bailey and Fire Chief Luke McCormick presented an update on what has happened in their department in 2019 and what is to come in 2020.
4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
5. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
 - a. **1400 12th Street:** Trash and refuse including, but not limited to; a branch pile that needs to be removed located at 1400 12th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 111819-A.
 - b. **2545 Forest Street:** There is a Blue SUV on the property that is not displaying current registration and/or is not in operable condition on real estate 2545 Forest Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 111819-B.
 - c. **1801 Willow Lane:** Trash and refuse including, but not limited to; household furniture, tires, construction debris, and other general refuse that needs to be removed located at 1801 Willow Lane constituting an unlawful accumulation. This real estate is subject of Resolution Number 111819-C.

Mr. Erb made a motion to approve Resolution Numbers 111819A-C. The motion was seconded by Mr. Bowers and passed with all voting in favor.

6. **Letter of Support for KDOT Grant:** Brenda Lebbin, Executive Director of Commission on Aging, requested a letter of support for a KDOT grant for 1 bus and 1 cab for public transportation. Ms. Biggs made a motion to approve the Mayor to sign the letter of support. The motion was seconded by Mr. Bowers and passed with all voting in favor.
7. **Letter of Support for KDOT Grant:** Sue Cooper, Foundation Director of Rosewood Services Roots & Wings Foundation requested a letter of support for a KDOT grant for 1 bus for transportation for elderly persons and persons with disabilities. Ms. Biggs made a motion to approve the Mayor to sign the letter of support. The motion was seconded by Ms. Milsap and passed with all voting in favor
8. **Set Swearing In Date:** City Attorney Robert Suelter reported that Charter Ordinance No. 36 has now gone into effect. The Governing Body has the authority to set the date for officials elected in November to take office. This attached resolution directs that persons to elected are to be sworn in at the first regularly scheduled January meeting immediately after old business is transacted. Mr. Urban made a motion to approve Resolution 111819-D. The motion was seconded by Mr. Bowers and passed with all voting in favor.
9. **Replacement of Sound System at Fire Station 1:** Fire Chief Luke McCormick reported that the sound system at Fire Station 1 has become non-reliable. The current system is failing, and we have been struggling to hear the information clearly from 911.

We had three companies look at the system. It was determined the system would need replace. In the short term we are carrying our portable radios, so we do not miss a call from 911. The new system would be compatible with the 800 radio system. We received 3 different bids. The low bid was from Parr Sound and Lighting for \$6,780 with Presentation Solutions coming in at \$9,109.23. The 3rd bid was significantly higher at \$15,463.95. Staff is recommending using Presentation Solutions because they have done other fire station sound systems and are familiar with the station's needs. They also can get started on the project within 7-10 days as Parr Sound and Lighting would be 5-6 weeks. Mr. Dawson made a motion to approve the bid from Presentation Solutions for \$9,109.23. The motion was seconded by Mr. Bowers and passed by a vote of 7-1, with Mr. Heath voting no.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:39pm.